

The European Investment Fund (EIF), is seeking to recruit for its Corporate Risk Management division, at its headquarters in **Luxembourg**, an:

Operational Risk Manager Trainee

For a period of **four (4) months**

Context:

The Trainee will be part of the Group, Treasury & Operational Risk team.

The Group, Treasury & Operational Risk Unit is notably in charge of coordinating and operating the Operational Risk Management framework of EIF, including the identification and assessment of the key risks and controls and the analysis of the operational risk events. In that context, the unit coordinates an annual assessment of the design and effectiveness of the control framework in compliance with the ISAE-3402 assurance standard.

Overall objective:

The trainee will provide:

- Assistance in the coordination of the internal control assessment process (ISAE-3402) performed by an external audit firm;
- Assistance in gathering data and in enhancing and preparing operational risk reports;
- Assistance with other elements of the operational risk management framework.

Responsibilities:

Under the supervision of the Head of Unit, s/he will be assigned the following objectives:

- Contribute to the gathering and reviewing of documents requested for the ISAE testing process;
- Contribute to the automation of the analytical and reporting tools of the Unit.

Expected outcome:

Contribute to fulfilling the Unit's responsibilities while developing own experience in the financial and risk environment.

Qualifications:

- University degree (or on-going studies at advanced stage) in Economics, Finance, Banking and/or Financial Risk qualifications;
- Background in Audit or Risk Management subjects is an advantage.

Competencies:

- Good drafting and synthesis skills;
- Strong ease with IT applications (in particular advanced knowledge of Excel) and data analyses and presentation;
- Fluency in English; knowledge of further EU languages considered an asset;
- Good interpersonal skills;
- Ability to work productively;
- Demonstrate initiative, capability to work autonomously under given objectives and organise own work effectively even under time pressure.

Deadline for applications: 18 June 2017.

Please submit your application directly on our career website: <http://www.eif.org/jobs/>

Post reference number: 105152

* Due to high volume of applications, only candidates selected for interviews will be contacted.